

# AUTHORIZATION FORM

## To Permit Use and Disclosure of Protected Health Information

**Purpose of this Form:** You should use this Authorization Form when you wish to give another individual or organization access to your health information. When completed, it will allow WellFirst Health or WellFirst Health — Provided by SSM Health Plan to disclose your health information to the individual/organization stated on this form.

### Section A: Individual Authorizing Use and/or Disclosure

Member Name

Subscriber Number

Member Date of Birth

Telephone Number

Street Address

City

State

Zip Code

### Section B: The Use and/or Disclosures Being Authorized

I hereby authorize the following disclosure of my protected health information as indicated below by WellFirst Health or WellFirst Health — Provided by SSM Health Plan - 1277 Deming Way, Madison, WI 53717 (check applicable document types):

- Case Management Records     Claims Correspondence     Claims Payment Summary
- Enrollment Records     Other (Specify) \_\_\_\_\_

For the following date(s) \_\_\_\_\_

Specific purpose of the use or disclosure (check applicable categories):

- Assist me with all matters involving my eligibility for coverage or claims for benefits under my WellFirst Health or WellFirst Health — Provided by SSM Health Plan benefit plan.
- Assist me with certain matters (describe) involving my eligibility for coverage or claims for benefits under my WellFirst Health or WellFirst Health — Provided by SSM Health Plan benefit plan.

- Coordination of benefits     Payment of claim(s)     Prior authorization
- Grievance     Insurance eligibility/benefits     Personal reasons

**Disclosure to:**

\_\_\_\_\_  
Name of Individual/Organization

\_\_\_\_\_  
Relationship to Me

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

**Section C: Individual's Signature**

**Right to Refuse to Sign This Authorization** – I understand that I am under no obligation to sign this form and that WellFirst Health or WellFirst Health — Provided by SSM Health Plan may not condition treatment, payment, or eligibility for health care benefits on my decision to sign this authorization.

**Right to Withdraw This Authorization** – I understand written notification is necessary to revoke this authorization. To obtain information on how to revoke my authorization, I may contact the Customer Call Center at 1-800-279-1301. I am aware that my revocation will not be effective until it is received by WellFirst Health or WellFirst Health — Provided by SSM Health Plan and that it will not have any effect on disclosures made prior to receipt of my revocation.

**Re-disclosure Notice** – I understand that once WellFirst Health or WellFirst Health — Provided by SSM Health Plan discloses my information based on this Authorization Form, this information may no longer be protected by federal and state privacy standards and that my health information may be re-disclosed without obtaining my authorization.

**This authorization will expire 36 months from the date signed, unless I specify another date**

**or event here:** \_\_\_\_\_

**I have had an opportunity to review and understand the content of this Authorization Form. By signing this Authorization Form, I am confirming that it accurately reflects my wishes. I am entitled to keep a copy of this form for my records.**

\_\_\_\_\_  
Member Signature or Member's Personal Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

WellFirst Health products are underwritten by SSM Health Insurance Company, provided by SSM Health Plan or administered by Dean Health Service Company.